



2026 Mt Gravatt Show Vendors Terms and Conditions Agreement

TERMS OF REFERENCE

Throughout these Terms and Conditions, the following terms apply;

Allocated Stall – The area of the Showgrounds allocated to the Vendor for the duration of the show.

Committee – Mt Gravatt A H & I Society Management Committee

Show – Mt Gravatt Annual Show

Showgrounds – Mt Gravatt Showgrounds

Show Society – Mt Gravatt A H & I Society

Vendor – Any organisation, company or firm, its employees and/or agents taking part in the Mt Gravatt Show.

Vendor Coordinator – Committee member allocated to oversee the Vendor management process.

TERMS AND CONDITIONS

Payment

1. Once Vendors have received their confirmation, the Vendor must submit any extra updated documents eg public liability or food license and pay in full by the dates listed in Appendix B.
2. If a Vendors fee and required documents are not submitted by close of business on the date listed in Appendix B, the Vendor's application will be cancelled and the Committee will offer the stall site to another Vendor on the wait list.

Cancellations

1. The Show is coordinated by volunteers, who oversee the booking processes and Show layout. The Vendor Coordinator needs sufficient notice for allocation of power\water supplies, preparation of show programs, maps and the like.
2. By applying for a vendor location with Mt Gravatt Show Society you agree to the following cancellation dates and fees. An Allocated Stall location can be cancelled prior to the Show, up to close of business on the dates listed below:
 - a. Booking cancelled up to 8 weeks prior to the Show (prior to Friday 29/5/2026) incur a 30% administration fee.
 - b. Bookings cancelled up to 4 weeks prior to the show, (prior to Friday 26/6/2026), incur a 50% administration fee based on the total booking price.
 - c. Bookings cancelled with 2 weeks (prior to Friday 10/7/2026) or less notice, incur a 100% administration fee of the total booking price.

Tickets and Car Passes for Workers

3. Vendors will be provided with:

| Stall Size | No of Passes |
|-----------------------------|--|
| 3m x 3m | 4 x single Day Show Passes |
| Each additional 3m frontage | An additional 2 x single Day Show passes |

4. Tickets will be issued in the second week of July via an email address Mt Gravatt A, H and I Society support@iwannaticket.com.au. If you do not receive your tickets, please check your junk mail before contacting us.

5. Successful Vendors can purchase additional adult passes for \$10 per single Day Show pass. To purchase additional passes please specify the number in the application form and we will contact you to arrange these tickets.
6. Vendors will not be provided with car parking passes.
7. Some car parking spaces are available for \$5 per vehicle per day. Please note that car parking spaces within the Showground Precinct are limited so it is a 'first in best dressed' allocation principle.

Bump in and Out

8. All Vendors are required to make themselves known to the Vendor Coordinator\Show Office before setting up their stall. Allocation of space is determined by:
 - a. Type of food sold\service offered (placing similar businesses in separate areas and near appropriate exhibitions and events, guided by the descriptors you listed in your application), and
 - b. available power supply around the showgrounds
 - c. size of vehicle\stall and
 - d. order of application date (on a first in basis).

9. For those returning, the sites allocated in 2024 may have changed from last year. It is the Show Society's discretion to move any Vendors to a site deemed appropriate.

10. All stall sites are marked out in advance. All stall sites are marked based on the information provided on the Vendors Application Form.

As mentioned on the application form "All stall site calculations are in whole metres only. **This must include all guide ropes, drawbars, steps, awnings etc.**" Vendors will receive an invoice for any additional space being used. Some locations are a tight fit and you may need to be relocated if you do not declare the true size required for your site.

11. Vendors are allowed to bump in and bump out their stalls at the times listed below, unless arranged with the Show Society Vendor Coordinator in advance.

All Vendors must enter via Broadwater Road entry.

| Bump In | | | Bump Out | |
|-----------------|-----------------|----------|---|-----------------|
| Thursday | Friday | Saturday | Sunday | Monday |
| 9:00am - 5:00pm | 9:00am - 5:00pm | NA | Start to pack up from 4:00pm, trolleys only Gates open 4.30pm for vehicles Finish at 6:00pm | 9:00am – 4.00pm |

12. After 4pm Sunday, Vendors may commence packing and dismantling their stalls using trolleys. Vehicle access will be open from 4.30pm. The Show roadways will become a one-way system, so you must enter your vehicle via Broadwater Road, then in Gate 5, and you must exit via Gates 1 or 2.

Opening Hours

13. To ensure value for show attendees and maximising promotion for your own business, Vendors are required to have their stall manned as follows:

| Stall Opening Hours Saturday | Sunday |
|---|---|
| 9am to 5pm However, stall holders are welcome to stay open until 8.30pm, if appropriate. | 9am to 4pm on Sunday Vendors <u>must</u> keep their displays open and complete until 4pm Sunday. |

Restocking

14. On Saturday and Sunday Vendors vehicles must only enter the main showgrounds area for deliveries between 6:00am - 8:00am, this access will only be available through Gate 5.

| Restocking | |
|---|---------------------------------|
| Saturday | Sunday |
| 6.30am - 8:00am via Gate 5 only 8.15pm – 8.45pm via Gate 5 [trolleys only] | 6.30am - 8.00am via Gate 5 only |

15. All Vendors vehicles must be removed from the main showgrounds area by 8am unless previously agreed by the Committee. Any offending vehicles will be towed away at the owner's expense.

Security

16. The Show Society engages the services of a security firm from 6:00pm Thursday prior to the Show weekend to 6:00am Monday after the Show closes; however, this does not lessen the responsibility of Vendors to secure their stalls and valuables. Security personnel will be instructed to take every care and diligence when patrolling the area.
17. Neither the Committee, Show Society or Showgrounds accept liability for any accident, damage, injury or illness to Vendors or any person or property whatsoever.
18. All gates to the Showgrounds will be locked and no access will be permitted when gates are locked, unless arranged with the Vendor Coordinator in advance.

| Show Gates will be Locked | | | |
|----------------------------------|---------------|----------------|---------------|
| Thursday | Friday | Saturday | Sunday |
| 6:00pm-6:00am | 6:00pm-6:00am | 10:00pm-6:00am | 6:00pm-6:00am |

Structures, Fixtures and Fittings

19. Vendors agree to supply their own temporary structure (eg van, tent, cabana), fixtures and fittings and equipment including tables, stands, display equipment) which must;
- Be clean and in good working order;
 - Comply in all respects with the Queensland Workplace Health & Safety Act and Regulations 2011;
 - Be suitably weighted down in accordance with the ABCB Temporary Structures Standards 2015.

Food and Beverage Vendors

20. Food and beverage vendors are required to:
- provide a copy of their current Food Licence as part of their application process,
 - present their current Food Licence upon inspection if requested,
 - and must comply with the Queensland Food Act 2006 and the Safe Food Production Queensland.

Insurances for All

21. Vendors are responsible for their own Public Liability Insurance and must provide a copy of their Public Liability Certificate of Currency – minimum \$10,000,000 coverage.

Safety and Environment

22. Vendors must comply with all Commonwealth, State and Local Government Regulations and local laws including but not limited to the guidelines of novelties, toys and show bags as published by the Office of

Fair Trading Queensland. See applicable website for further information and Appendix A for an outline of these bans.

- 23. Due to the Queensland Government Single-Use Plastic Ban on the releasing lighter-than-air balloons, Vendors are not permitted to sell or give out any lighter-than-air balloons.
- 24. No pets are not allowed on the showgrounds property unless entered in a competition or prior permission is given from the Committee.
- 25. The Show Society will provide rubbish bins. All Vendors are required to place any rubbish in the provided and applicable bin or take the rubbish with them. Vendors will receive an invoice for a clean-up fee after the show if the stall site requires extra cleaning. This fee will include all costs associated to the clean-up of the stall site.

Electricity

- 26. All electrical items must comply with the Workplace Health & Safety Act 2011, Electrical Safety Regulation 2013 & the Australian & New Zealand Standards.
- 27. All electrical items brought onto the grounds MUST be tagged and tested and within date, no more than 6 months since testing.
- 28. RCD's need to be on a commercial power board or in the electrics of a van.
- 29. Generators, power boards, vans etc must be fitted with RCDs (Residual Current Devices) and be tagged and tested by suitably qualified person.
- 30. Any Vendor who does not state they require power on their application form will not be provided with power unless it can be accommodated. The Show Society's appointed electrician remains the final arbitrator where Vendors are deemed to be drawing an excessive amount of power.
- 31. The Vendor must ensure that all electrical cables, extension leads, devices, power boards and the like are secured, covered or placed in locations as not to create trip hazards.

Marketing and Social Media

- 32. Vendors are welcome to share any Mt Gravatt Show marketing and advertising material posted on Mt Gravatt Show social media on their own website or social media platforms, but all marketing and advertising material is the intellectual property of the Show Society. Vendors are not permitted to edit Show Society marketing & advertising material or images.
- 33. Vendors are not permitted to create event posts on social media claiming to be the Organiser, Co-ordinator or owner of the Show.

Compliance With Terms and Conditions

- 34. Any Vendor found to be not complying with the Vendors Terms and Conditions will have their stall application cancelled, forfeit all fees paid to the Show Society and all future stall applications will be automatically rejected.

ACKNOWLEDGEMENT

If you tick the box in the application form, acknowledging and accepting the terms and conditions listed in this agreement, you do not need to print, sign and scan this document.

I _____ (print name) as the _____ (role in Company) as representative of _____ (Company)

acknowledge that I have read and agree to the Mt Gravatt Show Vendor Terms & Conditions.

Signature: _____ Print Name : _____

Date: _____

Appendix A

Below is a summary from several websites, please refer to the actual website documents for further information.

LIST OF BANNED ITEMS AT AGRICULTURAL SHOWS

Agricultural Shows Australia (ASA) Aq Shows Australia

- Drug Related Goods (including Cocaine Kits, Bongs etc.)
- Explicit and Hardcore T-Shirts
- Fake Cigarettes
- Fireworks – Crackers
- Fuel Type Lighters (Zippo)
- Horns and Trumpets
- Knives (including Pen Knives)
- Laser Pointers
- Metal and Wooden Martial Art Nunchakus
- Playing Cards (Nude or Lurid)
- Pressure Pack Snow
- Pressure Pack Fart Gas
- Silly String
- Stink Bomb
- Bouncing Beans
- Shang-hi/Sling Shots
- Bomb Bags
- Fire Wallets
- Water Bomb
- Explicit DVD's and Videos
- Iridescent Hair Spray

Toy guns are acceptable, however the following are not:

- Ball Bearing Guns
- Eight Shot Caps
- Pellet Guns
- Pop Downs (Throw Downs)
- Potato Guns
- Replica Guns (Bullet Type)
- Roll Caps
- Strip Caps
- Water Pistols over 150mm (6")
- Gel Blaster Guns

Samurai Swords, English Swords and Fencing Swords are to be sold in sealed Packages by Licensed Traders only.

QLD SINGLE-USE PLASTIC BAN

[About the ban | Environment, land and water | Queensland Government \(www.qld.gov.au\)](https://www.qld.gov.au/environment/land-and-water/queensland-government)

As of 1st September 2023 the Queensland Government has introduced the single-use plastic ban. The following items are not permitted to be used at the Show:

- Single-use plastic straws
- Single-use plastic stirrers
- Single-use plastic plates and bowls
- Single-use plastic cutlery
- Single-use expanded polystyrene takeaway food containers and cups
- Cotton buds with plastic stems
- Release of lighter-than-air balloons

AUSTRALIAN BUTTON BATTERY STANDARDS

<https://www.qld.gov.au/law/your-rights/consumer-rights-complaints-and-scams/product-safety-for-consumers/safety-advice-and-warnings/around-the-home/button-batteries>

As of 22nd June 2022, businesses that supply button or coin batteries, or products containing button or coin batteries, in Australia must comply with these standards.

The new safety and information standards require manufacturers to:

- Create secure compartments so children can't access the batteries.
- Conduct compliance testing to ensure the battery is secure.
- Provide child resistant packaging for button batteries.
- Place warning labels and alerts on products that contain button batteries, including on packaging and instructions.

Appendix B

| Date | Action |
|-----------------|--|
| Fri 23/1/2026 | – Applications open on website |
| Fri 27/03/2026 | – Applications close |
| Wed 22/04/2026 | – Confirmation of first round vendors emailed out – Invoices emailed out – Unapproved vendors notified |
| Fri 15/05/2026 | – Invoices final day for payment at close of business |
| Fri 29/05/2026 | – Second round vendor offers emailed out, if any spaces left – Invoices emailed out – Unapproved vendors notified |
| Fri 12/06/2026 | – Second round vendor offers final day for payment at close of business |
| Fri 19/06/2026 | – 5 weeks prior to show – Withdrawal date closes at close of business today – Any expired documentation, such as public liability certificate and food licence (if applicable) must be updated to be valid past the Show date. |
| Fri 03/07/20256 | – Site area notification emailed to vendors |